



**PLANNING & ZONING BOARD/LOCAL PLANNING AGENCY
SPECIAL MEETING AT TOWN HALL
4802 N. OCEAN BLVD., BRINY BREEZES, FL 33435
JUNE 22, 2017, 1:00 P.M.**

MINUTES

- I. Call to Order, Pledge of Allegiance, and Roll Call:** Chairman Lower called the meeting to order at 4:02 p.m. and led the Pledge of Allegiance. Deputy Town Clerk Jackie Ermola called the roll: Jerry Lower, Jim Phillippi, Kris Weir, and Victoria Penaldea were present. Absent: Billy Armstrong absent with notice; Angela Usher non-attending member.
- II. Additions, Withdrawals, Deferrals, and Arrangement of Agenda Items:** None
- III. Ex-Parte Communications:** None
- IV. Minutes for Approval:** **MOTION** to approve minutes of Planning & Zoning Meeting September 29, 2016 made and seconded (Weir/Phillippi). After a call for public comment, motion passed unanimously.
- V. Correspondence:** Dave Westgate sent correspondence. Due to document size, it can be viewed per request and will be forwarded to the Corporation. Chairman Lower stated the subject matter is Corporate related. The Boynton Beach Fire Chief sent correspondence; the Fire Department reviewed the Green Sheet review and had no changes.
- VI. Reports:**
 - a. **Briny Breezes, Inc.:** None.
 - b. **Chairman, Planning & Zoning Board, Jerry Lower:** None
 - c. **Members, Planning & Zoning Board:** None
- VII. Items for Action at Public Hearing:**
 - a. Consideration and public input on revisions to the “green sheet” building permit application proposed by Briny Breezes, Inc., and related sections of the Town of Briny Breezes Code of Ordinances.
 - b. Open discussion on the Green Sheet. We had input from the City of Boynton Beach Fire Department and C.A.P. Management, the Towns Building Officials. Judson Delany from C.A.P. Management referenced Page 2 of the Green sheet; General Home Improvements that do not require permits; Minor repair of existing plumbing (fixtures) and Minor repairs of existing lighting (fixtures) should not require a permit. But repairs of plumbing and electrical service should require a permit.
 - c. Regarding gas appliances, wording should be clearer; making sure all residents know that the use of gas appliances is prohibited. The replacement of any gas appliance requires a permit.
 - d. It is suggested that future consideration of the document not only deal with setback distance between units, but also address the minimum height of clamshell and other awnings in relationship to sidewalks and public safety of people walking under shutters or awnings.

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- e. Planning and Zoning has completed their review and will forward their proposed changes. Once the Corporation has formally adopted their revised green sheet the Town will review to make sure it complies with Ordinances and Florida State Laws.

- VIII. Announcements:** The July 20th Planning and Zoning Meeting has been canceled.
- IX. Public Comments:** There were a few questions from the public that were answered and captured above. Kristine deHaseth from Florida Coalition for Preservation discussed the report and recommendations of the Delray Beach Rising Water Task Force. Kristine handed out the report.
- X. Adjournment:** MOTION to adjourn was made and seconded (Phillippi/Weir) at 2:40 P.M. After a call for public comment, motion passed unanimously

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Jerry Lower, Chairman (District III)

Billy Armstrong, Vice Chair (District II)

TOWN SEAL

Jim Phillippi, District I

Kris Weir, District IV

Victoria Penaldea, At Large

ATTEST:

Jackie Ermola, Deputy Town Clerk

For relevant testimony, discussion, or oral reports, etc. please refer to the audio CD available at the Town Hall.